

EDUCATION

Master of Fine Art in Photography

May 2019

Academy of Art University, On line-San Fransisco, CA
GPA: 3.4

Bachelor of Science in Agriculture Communications

May 2010

University of Wyoming, Laramie, WY

Associate of Science in Agriculture Communications

May 2007

Northwest College, Powell, WY

CURRENT EMPLOYMENT

Hamner Livestock Ranch

2011-Current

Marketing Coordinator, Pinedale, WY

Keep proper and accurate records for the sheep and wool, assist in lambing and making sure the pens are ready and set up for lambing, trim ewes and make sure their lambs pair up with them. Vaccinate sheep, keep accurate records of vaccinations and animal records of weights. Market the ranch to potential buyers for wool and lamb meat, coordinate with Mountain Meadow Wool Mill and Pendleton Wool mill on drop offs for our wool.

Sublette County School District 1 & 9

2017-Current

Substitue, Pinedale & Big Piney, WY

Fill in at the elementary, middle school, and high school for teachers when needed. Take lesson plans and teach the curriculum for that period to students. Help students learn the curriculum that I am teaching. Make sure students are following along the lesson plans.

RELEVANT EXPERIENCE

Coors Western Art Gallery, Denver, CO

2017 - 2018

Art Intern

Help Curator and Show Coordinator set up the gallery for red carpet exhibition. Set up exhibitions for guests and artists. Check-in art and artists. Make invoices for guests. Help manage event and volunteers.

Best Western, Sheridan, WY

2014 - 2017

Sales and Catering Manager / Banquet Manager

Generated revenue to meet or exceed budget expectations. Worked closely with the General Manager to develop an effective marketing plan and direct the sales effort as described in the marketing plan. Planned and administered sales policies and programs to foster and promote hotel patronage. Established, maintained accounts, and developed relationships in the marketplace. Identified and analyzed competition, both locally and regionally. Designed new programs and campaigns to develop additional sales from various market niches. Made face-to-face sales calls. Ensured prompt and systematic servicing all business accounts. Developed and maintained marketing plan and sales budget. Maintained all sales systems such as sales records and reports, conference calendar, traces of history and potentials, logs of groups not previously accommodated, and mailing lists. Provided sales training to hotel staff. Managed banquet service operations to achieve superior customer satisfaction and quality service. Implemented and monitored department's budget and managed expenses to maximize revenue. Solicited banquet business, calling on past and prospective clients. Negotiated prices and executes contracts. Met with department heads to plan and coordinate efforts for scheduled functions to ensure the efficient execution of the event and that it adheres to the client's guidelines and expectations. Informed staff of special requests or changes that will affect either the food production or service for the event. Requisitioned or obtained equipment and supplies needed for each function, ensuring client's specifications are met. Greeted clients prior to the onset of the function and was present throughout the event, ensuring client satisfaction and met additional requests. Supervised cleanup and breakdown after completion of function. Monitored and controlled banquet budget, coordinating event budget to maximize revenue and minimize expenses while providing quality guest service. Hired, supervised, and evaluated banquet staff. Completed and posted weekly staff schedules ensuring an adequate number of staff to serve each function. Developed team members through appropriate training, coaching and mentoring to ensure strong operational performance.

Vista West Engineering

2014-2016

Office Coordinator, Sheridan WY

In addition to reception and office management duties, I design cover letters, set up presentation reports to send to potential clients, and assist the marketing manager in designing presentation reports. Took photos of the architects that the engineers were currently working on.

The Sheridan Press

2014

Sports Editor

Wrote stories on daily basis with minimal editing. Designed sports section, managed layout, covered events, and shot photos. Managed electronic publishing and captured social media opportunities. Evaluated sports articles and wire service dispatches for publication. Corrected errors in grammar, spelling, and syntax, and edited for length as needed. Covered sports events at Sheridan College, Big Horn High School, Tongue River High School, and Sheridan High School. Coordinated with staff to ensure coverage of multiple simultaneous events.

University of Wyoming Extension

2013

Interim 4-H Educator, Rock Springs WY

I was the director of the Sweetwater County 4-H program, one of my jobs was to promote the 4-H. I created fliers, brochures, posters, newsletters, radio ads, and newspaper articles. As an educator I consistently strove to increase the 4-H membership. I created posters and campaigns that focused on the non-traditional aspects of 4-H such as robotics, computer science, rocketry, cake decorating, and leadership, which helped bring in the industrial side of Sweetwater County. I provided leadership in recruiting, training, and retaining of adult volunteers and youth members in clubs. I promoted educational opportunities through the use of email, social media, and face-to-face interaction. As the Junior Leader advisor, I trained students in leadership, problem solving, delegating, conflict management, and specific technical skills.

References

Tamara Hubbard

Associate Director, Online Graduate Photography

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707-845-2383

Nik Clements

Online Graduate Photography Professor

nik@niksc.com

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Northwest College, Powell, WY

Forthcoming Exhibitions

- May 2018
• *Academy of Art Spring Art Show* | San Francisco, CA

Group Exhibitions

- 2017
• *"My Solace"* | SAGE Gallery | Sheridan, Wyoming.
Juror: Flash Parker | Curator: Laura Lehan
- 2017
• *Wyoming's Wild West Photo Fest* | Casper, WY
• *"Photography Show"* | 321 Casper Artists' Guild | Casper, WY
- 2015
• *Spring Show* | Academy of Art University | San Francisco, CA
- 2014
• *Give It Your Best Shot* | Winnemucca, NV
- 2013
• *Wyoming's Wild West Photo Fest* | Casper, WY
- 2008
• *Northwest Student Art Show* | Powell, WY

Awards

- 2017 *Third Place, "My Solace", SAGE Gallery*
SAGE Gallery Photography Show Sheridan, WY
• *Third Place Curated by Laura Lehan Juried by Flash Parker*
- 2017 *National Park Photo Contest*
• *Wildlife Honorable Mention*
- 2017 *Wyoming Eclipse Photography Exhibition* Casper, WY
• *Honorable Mention*
- 2015 *Vista West Engineering Photography Contest* Sheridan, WY
• *Overall Photographer*
- 2015 *Vista West Engineering Photography Contest* Sheridan, WY
• *Overall Photographer*
- 2013 *Wyoming State Fair Professional Photography* Douglas, WY
• *Spirit of Wyoming Award Winner*
• *Best of Show*
- 2010 *Sublette County Fair Open Class Photography* Pinedale, WY
• *Outstanding Photography*
• *Best of Show*
• *First Place in each category: Still Life, Portrait, Landscape, Wildlife*
- 2007 *Uinta County Fair Open Class Photography* Evanston, WY
• *Outstanding Photography*
• *Best of Show*
• *First Place in each category: Still Life, Portrait, Landscape, Wildlife*

Published

- 2015
Vista West Engineering Calendar
- 2014
Wyoming Agriculture Calendar
- 2011
Nike Locker Room Volume 2 Number 3
- 2010
Wyoming Agriculture Calendar

Professional Experience

- 2018
Pinedale Classic Sled Dog Race Official Photographer,
Pinedale Wyoming
- 2017-2018
Coors Western Art Exhibit Intern, Denver Colorado
- 2017
Pinedale High School Winter Formal Photographer,
Pinedale Wyoming
- 2015
Elizabeth Herbes Senior Portraits, Oregon
- 2014
Laura Herbes Senior Portraits, Oregon
Sabrina Forbes Engagement Photos, Laramie Wyoming
- 2013
International Pedigree Stage Stop Sled Dog Junior Musher Race,
Evanston, WY
- 2012
Helix In-Car Camera Productions, Skip Barber Racing, Sebring, FL
- 2011
Helix In-Car Camera Productions, Skip Barber Racing, Sebring, FL
- 2010
International Pedigree Stage Stop Sled Dog Junior Musher Race,
Evanston, WY
Barbara Christenson Family Portraits, Lyman Wyoming
- 2009-2010
University of Wyoming's Cowgirl Basketball Team Photographer
University of Wyoming's Cowgirl Volleyball Team Photographer
- 2009
Pedigree Stage Stop Sled Dog Jr. Musher Race, Evanston, WY
- 2008
Bridger Valley Pioneer Ranch Rodeo, Lyman, WY
Pedigree Stage Stop Sled Dog Jr. Musher Race, Evanston, WY
- 2007
Pedigree Stage Stop Sled Dog Jr. Musher Race, Evanston, WY
High Uintas Classic Bike Race, Evanston, WY
Cassie Branham Wedding Reception, Lyman, Wyoming
Dani Rollins Wedding Reception, Lyman, Wyoming